



RUTGERS
NEWARK

International Student & Scholar Services

175 University Avenue, Conklin Hall, Room 120

Newark, New Jersey 07102

973-353-1427 (ph) ~ 973-353-5852(fax)

oiss@andromeda.rutgers.edu

oiss.rutgers.edu

**F-1 STUDENT OR J-1 STUDENT
DECLARATION OF PERMANENT RESIDENCE**

**[FOR INDIVIDUALS WITH PENDING OR APPROVED
PERMANENT RESIDENT STATUS (GREEN CARD)
AUTHORIZING TERMINATION OF SEVIS REPORTING]**

I, _____
(Last Name) (First Name) (Student ID #)

hereby attach documentation and take full responsibility in informing Rutgers that effective _____, Rutgers University should close my SEVIS record as I (date)

no longer hold F- 1/J-1 status for one of the following reasons:

_____ I am currently a permanent resident* my A# is _____
*please attach a photocopy of your greencard or the I-551 stamp in your passport

OR

_____ I have applied for permanent residence AND am attaching documentation from an attorney, the Department of Homeland Security, the United States Citizenship and Immigration Service or another authority stating that my application has reached a stage where I can choose to no longer maintain my F-1/J-1 status. *Please note:* the Center strongly urges students in this situation to first speak with their international student adviser to discuss the possible ramifications of closing their SEVIS record before their adjustment of status has been adjudicated.

By signing below, I am certifying that I have made the choice to no longer maintain F-1/J-1 status and wish to have my SEVIS records closed.

Signature of Student

Date

OISS Internal Use Only:

Records Closed by: _____ Date Closed: _____