



RUTGERS
NEWARK

International Student & Scholar Services

175 University Avenue, Conklin Hall, Room 120

Newark, New Jersey 07102

973-353-1427 (ph) ~ 973-353-5852 (fax)

oiss@andromeda.rutgers.edu

oiss.rutgers.edu

Inviting Dependents

If you wish to invite a dependent to join you at Rutgers, Newark, please complete and submit the Request for F-2 or J-2 dependent visa form to OISS. The form can be found at our website, oiss.rutgers.edu, under J-1 Students/Scholars. Attach the following documents to your request. Application will **NOT** be processed until all documents have been submitted.

- Copy of dependent's passport personal identification page
- Proof of relationship (Marriage Certificate for dependent spouse; Birth Certificate for dependent children) **MUST** be translated in **ENGLISH**.
- Proof of Rutgers SEVIS Administrative fee (one time payment of \$50.00 dependent spouse/ \$25 each dependent child)
- Proof of finances as listed on the dependent request form.
- Proof of Health Insurance coverage. According to Federal law and Rutgers University policy, ALL dependents must be covered by health insurance. Insurance can be purchased privately or through the University. Proof of insurance coverage is required for the entire length of stay.
 - **Attention J-2 applicants:** If purchasing Rutgers Insurance, insurance must be purchased for the entire duration of DS-2019. Insurance can not be purchased month to month.
 - **Attention F-2 applicants:** If purchasing RU insurance, proof of coverage must be shown every semester.