

J-1 Scholar Transferring from Rutgers to another Program

If a scholar requests to transfer from Rutgers to another institution his/her transfer will entail the following procedures:

- Scholar must complete and submit [a transfer out request form](#) to OISS
- Scholar must secure the written release from the academic department acknowledging the scholar's intent to transfer
- A letter from the scholar to OISS requesting a transfer
- A letter of appointment from the new program sponsor
- A program objective explaining how the transfer is related to the scholar's current research object at Rutgers
- A letter from the RO or International Student/Scholar advisor from the new institution requesting transfer/release of scholar's SEVIS record
- **All transfer out request documents must be submitted to OISS at least three weeks prior to the end date as noted on the form DS-2019.**