



RUTGERS
NEWARK

International Student & Scholar Services

175 University Avenue, Conklin Hall, Room 120

Newark, New Jersey 07102

973-353-1427 (ph) ~ 973-353-5852 (fax)

oiss@andromeda.rutgers.edu

oiss.rutgers.edu

Authorization to Amend my SEVIS Record

I am by this note authorizing the Office of International Student & Scholar Services (OISS) to amend my personal data records as it appears in SEVIS. The amended record will involve changing the spelling of my name from:

Current First Name as recorded in SEVIS: _____

Correct Spelling of First Name _____.

Current Last Name as recorded in SEVIS _____

Correct Spelling of Last Name _____

Student's Signature _____

Date _____

OISS staff _____

Date _____