



**Withdrawal Form**

Please complete this form before your withdrawal from Rutgers University & send it to the address above.

**LAST NAME:** \_\_\_\_\_ **FIRST NAME:** \_\_\_\_\_

**DEPARTMENT:** \_\_\_\_\_ **SSN:** \_\_\_\_\_

**SEVIS #:** \_\_\_\_\_ **RUID #:** \_\_\_\_\_

**CURRENT IMMIGRATION STATUS (check one):**

J-1                       F-1                       Other (please specify) \_\_\_\_\_

**EXPIRATION DATE OF YOUR STATUS:**

J-1 (end date of DS-2019) \_\_\_\_\_ F-1 (end date of EAD) \_\_\_\_\_

Other (please specify) \_\_\_\_\_

**DATE OF WITHDRAWAL FROM RUTGERS:** \_\_\_\_\_

**REASON FOR WITHDRAWAL FROM RUTGERS:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What is your planned date of departure from the U.S.? \_\_\_\_\_

**FORWARDING ADDRESS AFTER LEAVING RUTGERS:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**E-MAIL ADDRESS:** \_\_\_\_\_

**NOTE:** If you are not in F-1 or J-1 status and will be leaving the U.S.A. permanently, and earned any income while in the U.S., you must obtain a tax clearance ("Sailing Permit") before leaving. You must obtain a statement of your earnings from the Office of Payroll and take it to the Internal Revenue Service Office at 970 Broad Street, Newark. At the IRS, you must complete forms and clear your tax obligations, if any, to be granted the Sailing Permit.

By completing this form, I am indicating to OISS that I wish to formally withdraw from my studies at Rutgers University-Newark Permanently.

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_