

## **F-1 STUDENT TRANSFERRING FROM RUTGERS-NEWARK TO ANOTHER RUTGERS CAMPUS**

An F-1 student can request to transfer from Rutgers Newark to another Rutgers Campus. To process the transfer, the student must:

- Complete and submit a [college to college transfer out form](#) to OISS (Page 2 of this document)
- Secure an admission letter from the new program to which you have been admitted at the appropriate Rutgers campus
- Copies of all current I-20s
- International Advisor's form for transfer from the other Rutgers campus
- Schedule an appointment for transfer out advising to establish a transfer release date in SEVIS

**Note: Do not begin taking classes at the other campus until you have completed your transfer out process at OISS Rutgers Newark and obtained an I-20 from the other campus. If you begin classes at the other campus without first obtaining an I-20 from that campus, you will be out of status. Transfer out requests will not be processed until all the above requirements have been met.**

### **What the Regulations say about Transfer**

A student who is maintaining status may transfer to another service approved school. However, an F-1 student is not permitted to remain in the United States when transferring between schools or programs unless the student will begin classes at the transfer school or program within 5 months of transferring out of the current school or within 5 months of the program completion date on his or her current form I-20, whichever is earlier. In the case of an F-1 student authorized to engage in post-completion optional practical training (OPT), the student must be able to resume classes within 5 months of transferring out of the school that recommended OPT or the date the OPT authorization ends, whichever is earlier. An F-1 student who was not pursuing a full course of study at the school he or she was last authorized to attend is ineligible for school transfer and must apply for reinstatement under the provisions of paragraph (f)(16) of this section, or, in the alternative, may depart the country and return as an initial entry in a new F-1 nonimmigrant status.





Center for International Faculty and Student Services

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732-932-7015  
Fax: 732-932-7992

## **F-1 International Student Adviser's Report for Undergraduate Students**

***This form must be submitted to the address above by Rutgers undergraduate students in F-1 status who are transferring from one Rutgers campus to another***

Applicant's Name (last, first) \_\_\_\_\_, \_\_\_\_\_

U.S. Address \_\_\_\_\_

E-mail address: \_\_\_\_\_ Semester you intend to begin at Rutgers \_\_\_\_\_

**To the applicant:** Please sign this form and ask the international student adviser at your current Rutgers campus to complete and submit it to the address at the top of this form or fax it to 732/932-7992.

*I grant permission for the information requested below to be forwarded to Rutgers University.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone #

**To the international student adviser: The student named above has been admitted to Rutgers University. Please complete this form and fax it to 732/932-7992 or mail to the address at the top of this form.**

1. Student's SEVIS ID#: \_\_\_\_\_
2. Anticipated date of graduation/termination of study: \_\_\_\_\_
3. Your school's SEVIS release-for-transfer date for this student: \_\_\_\_\_
4. Is this student eligible to continue at your institution? (If not, please explain.) \_\_\_\_\_
5. To the best of your knowledge, is the student maintaining full-time status? Yes  No

**If "No" please do NOT release this student's record in SEVIS, and please advise us via email at [ru\\_cifss@email.rutgers.edu](mailto:ru_cifss@email.rutgers.edu)**

6. Expiration date of student's current I- 20: \_\_\_\_\_

7. Please list and specify any previous periods of F-1 practical training (Optional or Curricular) or J-1 Academic Training. \_\_\_\_\_

Adviser's Name \_\_\_\_\_ Title \_\_\_\_\_

Institution's Name & Address \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Note to Students: USCIS regulations state that F-1 work authorization (OPT or "Severe Economic Hardship" is automatically terminated after transfer is completed.